Letter from the President
By Tammy Welchert, MACADA President

“How wonderful it is that nobody need wait a single moment before starting to improve the world.”-Anne Frank

This past month has been challenging to say the least. Our hearts and thoughts have been with those who have been affected by the tornados in Joplin and Sedalia. In this moment I am humbled by the strength demonstrated mostly by those who were directly impacted but also by those who have risen and continue to rise to the call of service in supporting those in need. My own hometown has spent the last several days sand bagging in preparation for significant flooding along the Missouri River. The flood waters are expected to last into August, so although we have advanced notice and can make plans now, like Joplin and Sedalia, there will be significant loss, clean-up, and re-building required when the waters recede. Rebuilding is the next step; it is not easy and it requires great effort.

The MACADA Board is continuing our efforts to rebuild our conference. As mentioned in the last newsletter, after reading the conference reviews we committed to tear the old MACADA to the ground and we are very excited about our own rebuilding process. As we prepare for the conference in September I encourage you to consider how you can be part of our excitement by submitting a proposal for a conference session or nominating a colleague for one of the MACADA Awards. Many of you have effectively implemented programs, processes, and best practices in advising, and this is a great way for you to share or provide recognition for a job well done.

We are fortunate to have MACADA through which we can learn, share, and build quality professional and personal relationships with colleagues across the state of Missouri. We are so very fortunate for our employment, our families, and friends. Two years ago Tim Crowley encouraged us to develop an “attitude of gratitude”. Take a minute and think about everything you have to be grateful for, mark the dates for the MACADA Conference on your calendar, and we will see each other soon.

Sincerely,

Tammy Welchert
MACADA President
Membership Update
By Jenny Steen, VP Membership

MACADA is pleased to announce that our state membership is currently at 137 members, representing 28 different institutions. The numbers are good, as membership is up from this time last year. The state of our economy no doubt has an impact on MACADA membership; however, with our affordable membership fee of $10, we hope to continue to increase our numbers throughout the year.

I look forward to the Annual State Conference in September. I hope the 2011 theme, “Back to Basics,” will help us refocus and move forward during these uncertain times. The conference is always a fun way for members to network and connect. I will see you there!

MACADA is continuously striving to make connections with other institutions across the state. There are many higher education institutions in Missouri from which we have no members. We hope that you will consider sharing this newsletter with colleagues both at your institution and neighboring schools to help us reach our goal!

The MACADA membership brochure is available on the MACADA website at: http://www.nacada.ksu.edu/MACADA/. Membership questions or inquiries can be sent to the VP of Membership, Jenny Steen at jenny.steen@mcckc.edu or (816) 604-6758.

Mark Your Calendars:
Saint Louis University Advisor Drive-In!
By Nancy Wilson, St. Louis Area Representative

Saint Louis University is excited to announce The Worse Case Scenario: Advising Survival Guide Drive-In on Friday, February 3, 2012 from 12:30-4:30 p.m. Our work as Academic Advisors presents an endless amount of moments that call us to respond quickly and with a cool head. How have you survived the crazy and hectic moments of your work life? Modeled after the popular series “Worst Case Scenario Survival Handbooks” by Joshua Priven, we are asking you to share not only your survival stories, but also your survival strategies for anticipating and avoiding potential crises and your response strategies for the unavoidable reactive moments. All attendees will have the opportunity to create their own survival guide by compiling handouts from engaging facilitators from our drive-in.

For more information, please visit our Advisor Drive-In 2012 Website https://sites.google.com/a/slu.edu/advisor-drive-in-2012/ or email slu_advisor_drivein@slu.edu. Submissions for program proposals will open in August and registration will begin in November.
2011 Region VII awards
By Harry Cook, NACADA Liaison


We are thrilled to report that Christopher Lynn has been selected for a National Academic Advising Association Certificate of Merit in the professional advisor award category for 2011. Dalynda Evans from the University of Oklahoma received the Outstanding Graduate Student Award and Scholarship.

Dalynda joined Price College in 1999. Ms. Evans is also a doctoral graduate student of geography through the College of Atmospheric and Geographic Sciences.

Missouri State University in the NACADA Spotlight Again!
By Harry Cook, NACADA Liaison

Christopher Lynn has been selected for a National Academic Advising Association Certificate of Merit in the professional advisor award category. He has been an academic advisor at Missouri State University for almost five years, first as an academic advisor/retention specialist for undergraduate students in the College of Business Administration and now as the Program Advisor for the Masters in Business Administration program. Christopher is highly regarded on campus for his efficiency in balancing a very heavy advising load of between 400 and 500 students.

Linda Trinh Moser will receive an Outstanding Advisor Award in the faculty advisor category. She has taught and advised students in the English department at Missouri State University for 13 years. In her current role as Associate Professor and Graduate Director, she helps to recruit, advise, mentor and teach the English graduate students.

Christopher and Linda are both extremely deserving. Their awards will be given at the NACADA conference in Denver this October. Both were the 2011 recipients of the Curtis P. Lawrence Award for Excellence in Advising at Missouri State University.

Missouri almost made a clean sweep of the awards.

Aaron Cook from the University of Missouri received the Outstanding Academic Advisor – Primary Role Award. Aaron has been employed at the University of Missouri for just over five years. Four of those years have been spent in the Robert J. Trulaske, Sr. College of Business as an Academic Advisor and the Trulaske Coordinator of Scholarships. In addition to advising approximately 300 undergraduate business students, Aaron coordinates all scholarship recipient programs for undergraduate students including professional development activities for the Trulaske and Walton Scholars.
The MACADA News

MACADA 2011 Conference
September 8-9, 2011, Lake Ozark, MO
at Camden on the Lake Resort, Spa & Yacht Club

Conference Information & Fees
A Conference Registration Form is available on our website, http://www.nacada.ksu.edu/MACADA/. Conference fees (includes dinner buffet, breakfast, conference materials, and one year MACADA membership):

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<td>$10</td>
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<td>(for those who cannot attend conference)</td>
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Payment Method: Submit registration form with check or money order (purchase orders not accepted) payable to:

MACADA
c/o Brooke McBride,
University of Missouri - Columbia
M110 Student Success Center
Columbia, MO 65211

Conference Cancellation Policy: Refunds of conference registration fees will be issued, minus 2011-2012 membership dues and a $10 service charge, if cancellation is received in writing by Friday, September 2, 2011. No refunds will be issued after this deadline.

CALL FOR PROPOSALS

Back to basics: Tips all academic advisors can use.

Submit your ideas for presentations for our annual MACADA conference. You can present a 50 minute concurrent session! Help conference attendees go “back to basics” for a solid foundation of advising tools and ideas to use every day.

Please submit a proposed title, abstract (100-250 words), names, titles and institutions of presenters, and audio-visual requests to Paula Aguilar at aguilar@webster.edu.

You will be contacted once your proposal has been received.

Deadline for Proposals: July 8, 2011
Submissions to: Paula Aguilar, aguilar@webster.edu

Hotel Accommodations (September 7–9, 2011)
Cut-Off Date for the MACADA Conference group rate is Wednesday, August 7, 2011. After the Cut-Off Date, the room rates will increase by 10% and reservations will be accepted based on availability. Room reservations must be made by individual attendees directly with the Camden Reservation Department at 1-888-365-5620. All room reservations must be guaranteed with a major credit card. Any room(s) not cancelled 72 hours in advance of arrival date will be billed to the party guaranteeing the reservation. Rates are based on single and double occupancy per suite. There is an additional $25 charge per person for triple and quad occupancy. Rates are subject to 3% Lodging Tax and 7.475% Sales Tax.

Group rates at Camden on the Lake Resort, Spa & Yacht Club use the following reservation code: Macd0911

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<td>King Grand</td>
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<tr>
<td>Double Grand</td>
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<td>(2 room suite, king bed, queen pullout)</td>
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<tr>
<td>(2 room suite, 2 queen beds, queen pullout. Please note, there is very limited availability on the double grand rooms.)</td>
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</tbody>
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For more information about the hotel complex, go to their website: http://www.camdenonthelake.com/

Nominate your A+ colleagues and staff!

Deadline for Nominations: August 5, 2011

Nominate your outstanding campus advisors and administrators for a MACADA award. Any individual serving as an academic advisor, faculty academic advisor, or advising administrator and employed by a regionally accredited post-secondary institution may be nominated. Only one nominee per category from each institution will be considered.

Nomination forms and additional information can be found later in this document or you can contact Rachael Orr at OrrRe@missouri.edu
MACADA Advising Awards

Each year MACADA accepts nominations for five different academic advising awards: Outstanding Academic Advisor awards, Graduate Student Conference Scholarship Award and the Pacesetter Award. Descriptions and eligibility requirements for each award are listed below. Nomination forms and additional information detailed later in this publication.

These state-level award criteria have been adapted from the national criteria in hopes that our state winners will be nominated by their home schools for the national awards. For further information on the NACADA awards, see their website at http://www.nacada.ksu.edu/.

Graduate Student Conference Scholarship Award

Eligibility: Individuals should be graduate students pursuing advanced education in programs related to academic advising, student support, higher education administration, or related fields are encouraged to apply.

Required materials to submit with nomination form:
- Nomination form signed by the nominator.
- A supporting letter from the nominator providing evidence of eligibility, leadership, and commitment to the importance of academic advising (2 page limit).
- A narrative by the nominee outlining their professional plans and future aspirations as they relate to the profession of academic advising (2 page limit).

Award: The individual selected will be invited to attend the annual MACADA Conference in the fall as a guest of the MACADA Executive Board and will receive a complimentary one year MACADA membership in addition to having their conference registration paid.

MACADA Pacesetter Award

Eligibility: Individuals nominated should be up-line administrators and have no direct involvement with or responsibility for the administration of advisors or advising. The nominee need not be a MACADA member. Previous winners are not eligible.

Selection Committee: A committee, appointed by the executive board of MACADA and chaired by the President-Elect, will select the Pacesetter Award recipient.

Required Materials to submit with nomination form:
- The most recent vitae of the candidate.
- A supporting letter from the nominator providing evidence of eligibility, that the candidate has made significant contributions to the profession of academic advising, leadership in the field of advising as well as related professional areas, and a commitment to the importance of academic advising.
- A maximum of five letters of support from colleagues, supervisors, and/or students, not to exceed three letters in any one category.
- Additional materials which support the candidate’s nomination (published articles, workshop handouts, evaluation information, etc.).

Award: The individual selected will be awarded $100, a plaque, and one year’s membership in MACADA.
MACADA Outstanding Advisor Awards Descriptions

These state-level award criteria have been adapted from the national criteria in hopes that our state winners will be nominated by their home schools for the national awards. For further information on the NACADA awards, see their website at http://www.nacada.ksu.edu/

Categories:

- **Academic Advising, Primary Role**: Individuals whose primary role at the institution is the direct delivery of advising services to students.
- **Faculty Academic Advising**: Individuals whose primary responsibility is teaching and who spend a portion of their time providing academic advising services to students.
- **Academic Advising Administrator**: Individuals who may provide direct academic advising services but whose primary responsibility is as an administrator or director of an academic advising program.

Eligibility:

- Any individual serving as an academic advisor, faculty academic advisor, or advising administrator and employed by a regionally accredited post-secondary institution may be nominated. MACADA membership is not required. Currently elected or appointed MACADA board members are not eligible.
- Previous MACADA Outstanding Advising Award winners from the past five years are not eligible.
- Only one nominee per category from each institution will be considered.

Criteria:

The Selection Committee will evaluate nominations on the evidence of qualities and practices that distinguish the nominee as an outstanding academic advisor, faculty advisor, or advising administrator. Such evidence may include, but is not necessarily limited to, the following:

- Strong interpersonal skills
- Availability to advisees, faculty, or staff
- Frequency of contact with advisees
- Knowledge of student resources and appropriate referral activity
- Use and dissemination of appropriate information sources
- Evidence of student success rate, by advisor or department
- Advisee or unit evaluations (summary data)
- Caring, helpful attitude toward advisees, faculty and staff
- Participation in and support of intrusive advising to build strong relationships with advisees
- Monitoring of student progress toward academic and career goals
- Mastery of institutional regulations, policies, and procedures
- Ability to engage in, promote and support developmental advising
- Evidence of administering an academic advising program that supports NACADA’s Core Values
- Evidence that the advising program reflects the standards of good practice in the CAS Standards and Guidelines for Academic Advising
- Participation in and support of advisor development programs
- Perception by colleagues of nominee's advising or advising administration skills
- Institutional recognition of nominee for outstanding advising or advising administration

Awards:

The individuals selected will each be awarded $100, a plaque, and one year’s membership in MACADA.
Note from Harry...  
By Harry Cook, NACADA Liaison

Unbelievable! Retirement... My position as Academic Advisor at Missouri State University has expired—the position, not I. I am still plugging along pretending to be on vacation. I am not sure when retirement will actually soak into my brain. I have agreed to stay on the MACADA Executive Board until this coming December as NACADA Liaison to Region VII. I believe the position will be filled by Joan Finder. As you know, Joan tackles every MACADA role she takes with much creative energy gusto.

I don’t remember all of the roles that I have played in MACADA, but there are been many. Hopefully, I have left a mark on the association as I leave the board. Finally, the Archive is complete (with a few holes) from the 1992 organizational meeting on a cold rainy day in November to the close of business in 2009. There are some documents in the archive from last year, but the current Past President and Historian will grapple with that. Guess who? Yes it is Joan Finder. She will do a great job, next year Tammy Welchert will assume that position, so this is going to be in great hands!

Harry Cook Retiring!  
By Tracey Glaessgen, Southwest Representative

After holding several different positions on the MACADA board (including President and founding member) and almost 30 years of service at Missouri State University, Harry Cook announced his retirement. Of course, his colleagues in the Academic Advisement Center were more than ready to make sure that Harry’s retirement party was one to remember. Just like our Harry.

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After all, who else has worked at approximately 65 jobs, ranging from an automobile detailer and used car salesperson (which is not surprising upon learning that Harry has owned almost 80 cars! No joke.) to a business owner to a taxi driver to a stage hand. Of all of these professions, the one that is most memorable to us, and to the countless students who have received Harry’s advice and wisdom, is his years as an academic advisor in the Academic Advisement Center where Harry’s leadership and service have inspired all of us.

On May 4, 2011, at his retirement party, Harry, once again, captivated the room and the many people who came to honor his retirement and his service to Missouri State University. Harry’s family members made the long drive to attend; former colleagues dropped by to share in the memories; and former and current students gathered around to glean additional lasting advice. Many attendees commented that this retirement party was a one-of-a-kind experience. Just like our Harry.
Survey Says!
By Jenny Steen, VP Membership

This spring a survey went out to current and past MACADA members. The purpose of the survey was to indentify demographics of our membership and to get a clear understanding of the needs of our membership. We received 124 responses to our survey and look forward to sharing the information with you at the state conference in September.

An incentive for completing the survey was a chance to win a free registration to the MACADA conference in September. The lucky winner of the free 2011 MACADA registration is Brad Landhuis from Northwest Missouri State University! Congratulations Brad!!

Thank you for taking time to complete the survey! MACADA appreciates your feedback and looks forward to sharing with you how we will utilize the information to best serve you!

To learn more about the survey results, join us for BACK TO BASICS September 8-9 for the 2011 MACADA Conference!

The Region VII Conference
By Harry Cook, NACADA Liaison

The conference was well attended and was another quality NACADA experience. While I was unable to attend a preconference workshop, I certainly got some good feedback about several sessions. The Keynote speakers, Dr. Paul W. Sechrist, President of Oklahoma City Community College, Dr. Kevin Kloesel, Associate Dean for Public Service and Outreach College of Atmospheric and Geographic Sciences, and the luncheon keynote speaker, Dr. Vince Orza, a notable Oklahoma businessman and educator all gave interesting speeches. My favorite was Dr. Kloesel. Dr. Kloesel talked about weather forecasting, tornado forecasting in particular and was very entertaining and informative. He told us the weather forecasting and academic advising have something in common: no matter how hard “we” try or how many times “our” forecasts are accurate, some fall by the wayside. I know that some of my student forecasts just didn’t hit the mark. There so many variables in a student’s educational experiences that we just can’t be sure what the outcome will always be with our students.

I attended lots of good sessions. Because much of my energy in the past has been prelaw advising, I very much enjoyed the session on that and came back with some good ideas that have been passed on to Tracey Glaessgen who has taken prelaw advising duties since I left.
It’s a new day as I find myself sitting here in my favorite old wing chair next to the bay window in the living room. Dawn has broken and the house is quiet; it’s the perfect setting for my most recent assignment. I’ve been asked to write a reflections piece for the MACADA newsletter. What should I share about my career at Washington University in St. Louis? In less than a month I will retire after working with adult students for more than thirty years. What are the lessons I’ve learned? What part of my journey can be helpful to you?

I remember years ago in late 1979 when I began working as a receptionist for University College, the liberal arts evening unit of the College of Arts and Sciences. I had an abundance of enthusiasm, but little confidence, just like many of our students. I’d never given a thought to becoming an academic advisor. I mean really, what did they do? I’d held onto mental images of authority figures, schedule planners and gatekeepers. I’d never thought of academic advising as an art, and for some, including myself, a calling.

During those first short years as a receptionist I had a lot of time to observe advising in action. I was fascinated by the variety of people who visited our office. Chatting with them for a few minutes before their appointments I often learned of their background: a military widow and mother of five, a recently unemployed father, a medical doctor who enjoyed creative writing, a young person who loved to read mathematics textbooks and a senior citizen who lived close to campus and had major misgivings about her ability to succeed after her last term in college, forty years earlier.

Our office was filled with a palpable energy fueled by students’ dreams about continuing their education. These prospective students shared a common thread, their belief that learning never ends. They were courageous. They were committed to their goals, and they deserved respect.

Several years later I applied for the position of an academic advisor. I’d witnessed the results of good advising, and felt that I could make a positive contribution. Fortunately I was given wide latitude in defining my responsibilities. I visited classrooms, paid attention to instructor evaluations and campaigned to make syllabi available to students prior to registration. Over the decades my work expanded to include connecting with campus resources to coordinate and organize New Student Orientation each semester.

As a member of our advising team, I participated in programs for prospective students, facilitated student panels, talked to groups of campus employees about the benefits of continuing their education, visited area community colleges, and worked with academic advisors from other schools on campus. It was through collaboration that I learned how to effectively organize and promote special programs such as an Open Mic Night for creative writing students. Other activities included planning supper gatherings for students who share a common major, being chapter advisor for Alpha Sigma Lambda, the premier national honor society for evening college students and coordinating the annual recognition program. I served on the admissions committee, recruited at local businesses, advised international students, continuously learned about all our programs and had the privilege to work with thousands of individuals, couples and families from all different cultures and backgrounds.

As an advisor working with non-traditional students, I have been a witness to the incredible perseverance of students who struggle with balancing work, school and family. I have advised students who have coped with unimaginable challenges including a young woman journalist who had documented her experiences living in a refugee camp. Joe, a local bank administrator succeeded in school in spite of a travel schedule and multiple cancer surgeries. Barbara, a scholarship recipient, lost family members just prior to the beginning of her first semester. Carl grew up in the projects and faced many obstacles, including multiple job changes. He was

(Continued on page 10)
programs. We teach students how to develop the confidence to chart their own course and give them the tools to make good decisions.

Over the years, I have learned several salient lessons:

1) **Listen more than you talk.** As a fledgling advisor I thought I needed to know all the answers. I didn’t. I just needed to know where to find them. I quickly learned that the best way to help a student is, in many cases, to stop talking and to listen very carefully. **“How can I best help you today?”** This question helps the student focus on defining specifically what it is they need to know. Then, instead of simply answering their questions I show them where and how to find the answers.

2) **Be prepared, but be prepared to change course.** Advisors have infinite responsibilities. We are expected to accomplish them in a finite period of time. We often feel pulled in many directions. So when a student arrives in our office, we need to be able to switch gears and give them our full attention. We may be prepared to talk about their program, but they may have a different agenda.

3) **Always tell the truth.** Often students will comment about their educational history by saying, “Well to be honest with you.” And my response has always been, **“Tell the truth. Then you’ll never have to remember what you told me.”** This piece of advice is true for us as well. When we tell a student, I’ll be happy to write a letter of recommendation for you, do so. If we forget, don’t make excuses. Honor your commitments. Nothing commands greater respect that being able to acknowledge our mistakes.

4) **Always keep learning.** Be curious. Read. Take classes. Connect with other advisors. Challenging ourselves to learn a new language, or enroll in creative writing, or explore a new interest not only enriches our lives, but reminds us of what our students face every day they’re in the classroom.

5) **Students need to know they matter.** I learned quickly that the reason many students seek help is that they want to be heard. Make time to know your students. Take time to listen. Regardless of whether your students are succeeding, or experiencing great difficulty, let them know that you will do everything in your power to help them achieve their goals.

Academic advisors have the ability to change perceptions. Our work changes lives. It is detail rich, yet it is especially satisfying because we are able to teach by example every day; how to be an effective communicator, how to be creative and ethical and how to be direct, yet supportive. We have an opportunity every day to make a great difference in the life of each student we meet.

By building a partnership with our students we often develop priceless and long lasting relationships. Being a good academic advisor is so much more than helping students “pick a course!” For we are charged with becoming agents of change, pushing ourselves, our colleagues and our institutions to do all in our power to find better ways to respond to the ever changing needs of our students.

**BE KIND, for everyone you meet is fighting a great battle. – Philo of Alexandria**
Hotel Accommodations (September 7 - 9, 2011)

The MACADA Conference group rate code is MACD0911 and is available until Wednesday, August 7, 2011. After the Cut-Off Date, the room rates will be accepted based on availability. Room reservations must be made by individual attendees directly with the Camden Reservation Department at 1-888-365-5620. All room reservations must be guaranteed with a major credit card. Any room(s) not cancelled 72 hours in advance of arrival date will be billed to the party guaranteeing the reservation. Rates are based on single and double occupancy per suite. There is an additional $25 charge per person for triple and quad occupancy. Rates are subject to 3% Lodging Tax and 7.475% Sales Tax. Group rates at Camden on the Lake Resort, Spa & Yacht Club (net of all taxes):

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</tbody>
</table>

For online group booking, [https://book.camdenonthelake.com/groups](https://book.camdenonthelake.com/groups)

Group ID: MACD0911  Group Password: MACD0911
MACADA Executive Board Nominations

The Executive Board spends the majority of time planning the annual conference, discussing issues that affect advisors, learning about NACADA events and policies, planning and writing articles for the newsletter, and fostering communication between the various regions and institutions across the state. We usually meet in December, February, April and June/July, typically in mid-Missouri (William Woods University or University of Missouri) as well as the annual meeting in September at the Lake of the Ozarks. The meetings generally begin at 10:30 a.m. and end by 2:30 p.m. to allow time for safe travel. We also have bagels and pizza and lots of laughs!

Any MACADA member who is interested in serving on the Board is welcomed and encouraged to nominate themselves. The nomination form is attached with this newsletter.

Fall 2011 Open Executive Board Positions:

- **President-Elect** performs the duties of the President in the President’s absence. Must have served on the Executive Board, although does not have to be on the current Executive Board. Three year commitment.
- **Secretary** keeps records of all meetings and give notice of special and regular meetings to all members. Two year term.
- **Vice-President of Membership** maintains accurate records of membership, including collection of dues, category of members and status of members. Two year term.
- **Vice-President of Programs & Professional Development** coordinates planning of annual meeting and conference, develops special retreats and seminars to promote educational growth and development of the membership. Two year term.
- **Area Representatives (Central Missouri, St. Louis, Southwest)** establish a contact person at each school in the region they represent through whom to promote the interests of MACADA and academic advising in general. Two year term.

Question for a MACADA Executive Board member?
Don’t hesitate to contact us!

President: **Tammy Welchert**, (816) 235-1385, welchertt@umkc.edu
Past President & Historian: **Joan Finder**, Phone: (314) 968-6987, finderjb@webster.edu
President-Elect: **Rachael Orr**, (573) 884-9700, OrrRe@missouri.edu
Secretary: **Carl Williams**, (314) 935-6742, cwwillia@wustl.edu
Treasurer: **Brooke McBride**, (573) 884-9700, McBrideBD@missouri.edu
NACADA Liaison: **Harry Cook**, (417) 836-5258, harrycook@missouristate.edu
VP, Membership: **Jenny Steen**, (816) 220-6758, Jenny.Steen@mcckc.edu
VP, Programs & Professional Development: **Paula Aguilar**, (314) 246-7669, aguilar@webster.edu
VP, Communications: **Diane Arnzen**, (314)529-9374, darnzen@maryville.edu
VP, Multiculturalism & Diversity: **Tracie Burt**, (417) 836-4741, tburst@missouristate.edu
Central Missouri Representative: **Annie Girdner**, (660) 543-8943, girdner@ucmo.edu.
Kansas City Area Representative: **Temeca White**, (816) 604-6618, temeca.white@mcckc.edu
North Missouri Representative: **Julie Perkins**, (660) 263-4110 ext. 291, juliep@macc.edu
St. Louis Area Representative: **Nancy Wilson**, (314) 977-2367, nwilson@slu.edu
Southeast Missouri Representative: **Tracey Glaessgen**, (417) 836-5258, traceyglaessgen@missouristate.edu

**We’re on the Web!**
Visit us at: http://nacada.ksu.edu/MACADA/

The MACADA News is published two times a year by the Missouri Academic Advising Association. Members and others interested in academic advising are encouraged to submit for publication, articles of interest to academic advisors. Articles are to be submitted to:

Diane Arnzen, MACADA News Editor, darnzen@maryville.edu
2011 Nomination Form for MACADA Executive Board

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For more information on the various roles available, please visit the MACADA website at:

Name: ______________________________________________________

Title:   _______________________________________________________

Institution:   __________________________________________________

Address:   ____________________________________________________

________________________________________________________________

Phone:   (_______) _________________________________

E-mail:   _________________________________________________

Submit nomination to:

   Carl Williams
   MACADA Secretary
   One Brookings Drive, Campus Box 1085
   St. Louis MO 63130
   E-mail:   cwwillia@artsci.wustl.edu
   Phone:   (314) 935-6742
   Fax:     (314) 935-6744
MACADA
Missouri Academic Advising Association

OUTSTANDING ADVISOR AWARDS
2011 NOMINATION FORM
(please type or print)

NOMINEE For (check one)  ____  Academic Advising, Primary Role Award
                           ____  Faculty Academic Advising Award
                           ____  Academic Advising Administrator Award

NOMINEE
Name _______________________________________________________________________________
Position Title ___________________________  Institution ________________________________
Campus Mailing Address ______________________________________________________________
City ____________________________  State ______  ZIP ______________
Telephone ___________________________  Fax ___________________________

NOMINATOR
Name _______________________________________________________________________________
Position Title ___________________________  Institution ________________________________
Street Address _________________________________________________________________
City ____________________________  State ______  ZIP ______________
Telephone ___________________________  Fax ___________________________
Nominator’s Signature: ______________________________________________________________

MATERIALS TO SUBMIT
• This nomination form signed by the nominator.
• A narrative by the nominator, explaining how the nominee meets the criteria as an outstanding advisor as outlined by MACADA in the award description on the back of this form. There is a six-page limit to this section, including appendices. (Three front-and-back or six single-sided.)
• Three letters of support.

* Submitted materials will NOT be returned.

SUBMIT BY August 5, 2011, to:
Rachael Orr, MACADA President-Elect
University of Missouri
M110 Student Success Center
Columbia, MO 65211
Phone: (573) 884-2440  Fax: (573) 884-9625
Email: orre@missouri.edu

*If you have any questions regarding eligibility for this award, contact Rachael Orr.

Award: The individual selected will be awarded $100, a plaque, and one year’s membership in MACADA.
Award: The student selected will attend the 2011 MACADA Conference as the guest of the MACADA Executive Board (Conference registration will be paid by MACADA) and will receive a one-year paid MACADA membership.

Eligibility: Individuals nominated should be currently enrolled students in a graduate program related to academic advising, student support, higher education administration, or a related field. The nominee need not be a MACADA member. Previous winners are not eligible.

Selection Committee: A committee, appointed by the executive board of MACADA and chaired by the President-Elect, will select the Graduate Student Conference Scholarship Award recipient.

NOMINEE

Name________________________________________ Telephone________________________
Institution __________________________________ Program________________________
Street Address ___________________________________________________________________________________
City __________________________________________ State________ Zip________________
Telephone __________________ Fax __________________
Email _______________________________________________________________________________________

NOMINATOR

Name________________________________________ Telephone________________________
Institution __________________________________ Program________________________
Street Address ___________________________________________________________________________________
City __________________________________________ State________ Zip________________
Telephone __________________ Fax __________________
Email _______________________________________________________________________________________
Nominator’s Signature:_________________________________________________________________________

MATERIALS TO SUBMIT WITH THIS FORM

- This nomination form signed by the nominator
- A supporting letter from the nominator providing evidence of eligibility, leadership, and commitment to the importance of academic advising. (2 page limit)
- A narrative by the nominee outlining their professional plans and future aspirations as they relate to the profession of academic advising. (2 page limit)

*Submitted materials will NOT be returned.

SUBMIT BY August 5, 2011, to:
Rachael Orr, MACADA President-Elect
University of Missouri
M110 Student Success Center
Columbia, MO 65211
Email: orrre@missouri.edu Phone: (573) 884-2440 Fax: (573) 884-9625

*If you have any questions regarding eligibility for this award, contact Rachael Orr.
MACADA
Missouri Academic Advising Association

MACADA PACESETTER AWARD
2011 NOMINATION FORM
(please type or print)

Eligibility: Individuals nominated should be up-line administrators and have no direct involvement with or responsibility for the administration of advisors or advising. The nominee need not be a MACADA member. Previous winners are not eligible.

Selection Committee: A committee, appointed by the executive board of MACADA and chaired by the President-Elect, will select the Pacesetter Award recipient.

NOMINEE

Name _______________________________________________________________________________

Position Title ___________________________ Institution __________________________________________

Campus Mailing Address __________________________________________________________________

City ___________________________________________ State ____________ ZIP ____________

Telephone ________________________________________ Fax ________________________________

NOMINATOR

Name _______________________________________________________________________________

Position Title ___________________________ Institution __________________________________________

Street Address __________________________________________________________________________

City ___________________________________________ State ____________ ZIP ____________

Telephone ________________________________________ Fax ________________________________

Nominator’s Signature: ________________________________________________________________

MATERIALS TO SUBMIT WITH THIS FORM

The most recent vitae of the candidate.

A supporting letter from the nominator providing evidence of eligibility, that the candidate has made significant contributions to the profession of academic advising, leadership in the field of advising as well as related professional areas, and a commitment to the importance of academic advising.

A maximum of five letters of support from colleagues, supervisors, and/or students, not to exceed three letters in any one category.

Additional materials which support the candidate’s nomination (published articles, workshop handouts, evaluation information, etc.).

* Submitted materials will NOT be returned.

SUBMIT BY August 5, 2011, to:

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University of Missouri
M110 Student Success Center
Columbia, MO 65211
Phone: (573) 884-2440 Fax: (573) 884-9625
Email: orrre@missouri.edu

*If you have any questions regarding eligibility for this award, contact Rachael Orr.

Award: The individual selected will be awarded $100, a plaque, and one year’s membership in MACADA.